

# 2024/2025 Season Patrol Roster letter to all members

19/9/2024

Dear Members,

Please find included the groups and roster for the 2024/2025 patrol season. If I have mistakenly put someone on the wrong patrol, please let me know and I will adjust as necessary, as I am sure you understand this is one of the bigger tasks in the management of our Club.

Included also is the 'Lifesaving Service Agreement', which is the new terminology for the previously named 'Patrol Agreement'. Before the patrol season starts, SLSSA send us a draft of the agreement, and we can discuss and negotiate the terms of the agreement. It's based off risk factors, previous years' hours, nearby clubs, expected visitors to the beach, among other factors.

We have attempted to take feedback from patrol captains and members from previous years, and had a look at how we can better serve our beach, as we believe we are in a somewhat unique position as opposed to some of the metro beaches, mainly the times and patrolling methods.

Firstly, I would like to draw attention to the Service Hours and Patrol Status on page 2 of the agreement.

**Patrol Status describes the resources available, and is simply the minimum number of patrolling members/award type we are required to have for that type of patrol. It does not mandate the method of patrolling.**

- None – There is no patrol, but members are available e.g. Bronze Training
- Full Patrol – Meets the minimum Patrol Requirements for Full Patrol
- Standby Patrol – Meets the minimum requirements for Standby Patrol
- Partial Patrol – Does not meet the minimum requirements of the required patrol type
- Setup Patrol – Patrol in set up mode (option available in the Operations App when setting up)

**In contrast, Beach Status describes the state of the red and yellow flags (patrolled area), and this is decided by the Patrol Captains, based on the conditions of the day.**

- Open (Flags Displayed) – Swimming area open (flags displayed)
- Surveillance (No Flags Displayed) – Swimming area monitored but no flags displayed
- Closed (No Flags Displayed or Evacuation Flag Displayed) – Patrol area closed (red 'danger' flag or no swimming signs displayed)

**Port Elliot Surf Life Saving Club Inc.**

ABN 44 811 071 674. Registered with ACNC.

W [www.portelliotslsc.com.au](http://www.portelliotslsc.com.au) E [info@portelliotslsc.com.au](mailto:info@portelliotslsc.com.au)

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Here are some examples from the SLSSA SOP documentation:

Conditions	Good Weather (October)	Poor Weather (October)	Good Weather (January)	Poor Weather (January)	Bronze Training (Morning)
Description	Weather conditions are good. There are 2 members on patrol.	Weather conditions are poor. There are 2 members on patrol.	Weather conditions are good. There are 10 members on patrol.	Weather conditions are poor. There are 10 members on patrol.	There are two Bronze Trainers on the beach running a course. They are watching the beach and available if there is an incident.
Patrol Status	Standby Patrol	Standby Patrol	Full Patrol	Full Patrol	No Patrol
Beach Status	Open (Flags Displayed)	Surveillance (No Flags)	Open (Flags Displayed)	Surveillance (No Flags)	Surveillance (No Flags)

**It definitely shows that if, for example, one of our January patrol's weather is abysmal, we can still run at surveillance patrol, but still maintaining the 5 required members for this type of patrol.**

These are the minimum patrol member numbers:

Patrol Status	Minimum Awards Holder	<i>Minimum</i> number of Patrolling Members
<a href="#">Full Patrol</a>	4 x Bronze Medallion & 1 x Other Award Holder <sup>3</sup>	5
<a href="#">Stand-By</a>	2 x Bronze Medallion (including 1 x ART) or 2 x Bronze Medallion & 1 ART	2
<a href="#">Roving</a>	1 x Bronze Medallion & 1 x Other Award Holder	2
<a href="#">Outpost</a>	2 x Bronze Medallion (including 1 x ART) or 2 x Bronze Medallion & 1 ART	2

As you can see, in the outer months of October, November and April where we have the 'Stand-by' patrols, we can have two bronze holders (one must be ART) or two bronze holders and a third with ART. We have rostered a full cohort of patrol for each of these days regardless, so we will leave it to the individual patrols to manage which members are going to cover these 'Stand-by' patrols.

Likewise, the full patrols are minimum of 5, and the two months where we are patrolling until 18:00 it is standby from 17:00 onwards, so not every patrol member has to stay until 18:00 if conditions allow. It also may mean that patrol hours can be staggered into 'shifts'. Again, we will leave this to the patrols and patrol captains to manage (although the lifesaving coordinators in the Club are happy to assist!).

This gives us the flexibility to share the workload and **we expect that it will result in the full rostered group not having to be present for the entirety of every rostered patrol.** We also have the flexibility to extend patrol hours on an as-needs basis, which is highly encouraged, for example on a flat out January evening where this is still hundreds of people on the beach at 7pm, and we have patrol members willing and able to stay.



**Overall, the responsibility of the Patrol Captain during a patrol is 'be in charge of all operations'** (from the Public Safety and Aquatic Rescue training manual 35th ed).

I hope this helps clear up some of the misunderstandings around how the agreement is designed to work.

In closing, I would like to thank Naomi Dixon, Lucinda Remilton, Michael Lippett, Kirk Dixon, Margy Wyschnja, Chris Michelmore and Ian Grant with their invaluable assistance in preparing the patrol documentation, and wish everyone a Surf Safe Summer.



Ben Wyschnja

Vice Captain

[vicecaptain@portelliotslsc.com.au](mailto:vicecaptain@portelliotslsc.com.au)

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# Port Elliot SLSC Patrol Groups 2024/2025

1 Halcyon	2 Commodore	3 Emu
Mark R Williams PC/BM/ARTC/IRBD	Georgia North PC/BM/ARTC/IRBD	Ben Jucius PC/BM/ARTC/IRBD
Piper Hudson VC/BM/IRBD	Rachel Kennedy VC/BM/IRBD	Sonia Read VC/BM/ARTC
Steve Tummell BM/IRBD	Mark Finlay BM/IRBD	Elly Smee BM/IRBC
Michael Lippett BM/IRBD	Cathy Venning BM/IRBC	Naomi Dixon BM/IRBC
Adona Cervantes BM/IRBC/ARTC	Verity Remilton BM/ARTC	Mark Tenny BM/IRBC
Lily Jenke BM/IRBC	Sasha Humble BM	Marty Smee BM/ARTC/FA
Paul Jenke BM	Evie Robb-Williams BM/ARTC	Dave Read BM/IRBD/Jack Read BM/IRBD
Mikey O'Sullivan BM/IRBD	Harriet North BM/ARTC	Bec Thompson BM/Seb Thompson IRBC
Sam Tummell BM/IRBC	Rebecca McMillan BM/ARTC	Elijah Jucius BM /IRBC
Elle Rose Shearer BM	Charlie McMillan SRC	Fergus Crawford BM
Amelie Van Zijl BM/ARTC	Poppie Hooper SRC	Alex Thompson SRC
Owen Webster BM/IRBC	Emma Sirona-Macdonald BM	Harry Crabtree SRC
Jacqui Giles BM	Jimmy Birkitt SRC	Emily Radcliffe BM/Peter Radcliffe IRBC
Sarah Mitford-Burgess BM	Corey Allsop SRC	Ayla Gillies SRC
India Crabtree SRC	Ryder Grooby SRC	Summer Radcliffe SRC
		Zebadai Bond SRC
		Alexis De Luca SRC
		Bailey DeLuca SRC
		Jade McLaren BM
		Manju Radcliffe BM/IRBC
		Holly Santibanez BM

4 Athol	5 Harry	6 Echo
Michael Grant PC/BM/IRBD/ARTC	John Maitland PC/BM/ARTC	Tim Cannell PC/BM/IRBD
Ian Grant VC/BM/IRBD/ARTC	Andrew Poad VC/BM/IRBD	Adam Foot VC/BM/ARTC/IRBD
James Grant BM	Danny Smith BM/IRBD	Peter Francis BM/IRBD/ARTC
Tom Byrne BM/IRBC	Maggie Savage BM/IRBC/ARTC	Tom Bilney BM/IRBC
MargyWyschnja BM/Ben Wyschnja BM	Jane Louis BM/ARTC	Kirk Dixon BM/IRBD/ARTC
Kathy Dennis BM	Richard Huffam BM	Amina Chiumello BM
Reagan Moon BM/ARTC/IRBD	Geoffrey McConachy BM	Brianna Kruger BM/IRBD
Tim Prance ARTC/Radio/FA	Kate Brooking BM	Angela Pearce BM
Peter Mason BM	Melinda Kubisa BM	Mark Scott BM/IRBC
Bryce Walker BM	Kerry Bird-Harris BM/IRBC	James Scott BM/IRBC
Ann Colmer IRBC	Adrian Goldsmith BM	Ben Scott SRC
Chris Colmer IRBD	Peter Allen BM	Brayden Miller BM
Mackenzie Menpes SRC	Fionn Harris BM	Jake Megaw BM
Charlie McKeand SRC	Briny McArthur BM/ ARTC	Kerry Watson BM /ARTC
	Josh Maksimovic BM	Brad Watson BM/IRBD
	Phoebe Maksimovic SRC	Bailey Coombe BM
	Mitchell Skrypek BM	Ava Turley BM

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## Port Elliot SLSC Patrol Roster - 2024

Day	Date	Patrol	Holidays	Setup Standby	Full	Standby	
Sat	12-Oct-24	4 Athol	School Holidays			12:00-17:00	
Sun	13-Oct-24	3 Emu	School Holidays End			12:00-17:00	
Sat	19-Oct-24	6 Echo				12:00-17:00	
Sun	20-Oct-24	5 Harry				12:00-17:00	
Sat	26-Oct-24	1 Halcyon				12:00-17:00	
Sun	27-Oct-24	2 Commodore				12:00-17:00	
Sat	02-Nov-24	3 Emu				12:00-17:00	
Sun	03-Nov-24	4 Athol				12:00-17:00	
Sat	09-Nov-24	5 Harry				12:00-17:00	
Sun	10-Nov-24	6 Echo				12:00-17:00	
Sat	16-Nov-24	2 Commodore				12:00-17:00	
Sun	17-Nov-24	1 Halcyon				12:00-17:00	
Sat	23-Nov-24	4 Athol				12:00-17:00	
Sun	24-Nov-24	3 Emu				12:00-17:00	
Sat	30-Nov-24	6 Echo				12:00-17:00	
Sun	01-Dec-24	5 Harry			12:00-17:00	17:00-18:00	
Sat	07-Dec-24	1 Halcyon			12:00-17:00	17:00-18:00	
Sun	08-Dec-24	2 Commodore			12:00-17:00	17:00-18:00	
Sat	14-Dec-24	3 Emu	School Holidays Start		12:00-17:00	17:00-18:00	
Sun	15-Dec-24	4 Athol	School Holidays		12:00-17:00	17:00-18:00	
Sat	21-Dec-24	5 Harry	School Holidays		12:00-17:00	17:00-18:00	
Sun	22-Dec-24	6 Echo	School Holidays		12:00-17:00	17:00-18:00	
Wed	25-Dec-24	Christmas Day: 2 volunteers required 14:00-17:00				12:00-17:00	17:00-18:00
Thu	26-Dec-24	1 Halcyon	Boxing Day		12:00-17:00	17:00-18:00	
Sat	28-Dec-24	2 Commodore	School Holidays		12:00-17:00	17:00-18:00	
Sun	29-Dec-24	3 Emu	School Holidays		12:00-17:00	17:00-18:00	
<b>Patrol numbers:</b>		<b>Full: 5 (4x Bronze holders &amp; 1 other award holder)</b> other award holder can be SRC, BM, ART or FA		<b>Standby: 2x Bronze holders, 1 must have ART</b> alternatively 2x Bronze holders and 1x ART			

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## Port Elliot SLSC Patrol Roster - 2025

Day	Date	Patrol	Holidays	Setup Standby	Full	Standby
Wed	01-Jan-25	4 Athol	New Years Day School Holidays School Holidays School Holidays School Holidays School Holidays School Holidays School Holidays Australia Day Australia Day Holiday / School Holidays End	11:00-12:00	12:00-17:00	17:00-18:00
Sat	04-Jan-25	5 Harry		11:00-12:00	12:00-17:00	17:00-18:00
Sun	05-Jan-25	6 Echo		11:00-12:00	12:00-17:00	17:00-18:00
Sat	11-Jan-25	1 Halcyon		11:00-12:00	12:00-17:00	17:00-18:00
Sun	12-Jan-25	2 Commodore		11:00-12:00	12:00-17:00	17:00-18:00
Sat	18-Jan-25	3 Emu		11:00-12:00	12:00-17:00	17:00-18:00
Sun	19-Jan-25	4 Athol		11:00-12:00	12:00-17:00	17:00-18:00
Sat	25-Jan-25	5 Harry		11:00-12:00	12:00-17:00	17:00-18:00
Sun	26-Jan-25	6 Echo		11:00-12:00	12:00-17:00	17:00-18:00
Mon	27-Jan-25	1 Halcyon		11:00-12:00	12:00-17:00	17:00-18:00
Sat	01-Feb-25	2 Commodore			12:00-17:00	
Sun	02-Feb-25	3 Emu			12:00-17:00	
Sat	08-Feb-25	4 Athol			12:00-17:00	
Sun	09-Feb-25	5 Harry			12:00-17:00	
Sat	15-Feb-25	6 Echo			12:00-17:00	
Sun	16-Feb-25	1 Halcyon			12:00-17:00	
Sat	22-Feb-25	3 Emu			12:00-17:00	
Sun	23-Feb-25	2 Commodore			12:00-17:00	
Sat	01-Mar-25	5 Harry			12:00-17:00	
Sun	02-Mar-25	4 Athol			12:00-17:00	
Sat	08-Mar-25	2 Commodore			12:00-17:00	
Sun	09-Mar-25	1 Halcyon			12:00-17:00	
Mon	10-Mar-25	6 Echo	Adelaide Cup		12:00-17:00	
Sat	15-Mar-25	4 Athol			12:00-17:00	
Sun	16-Mar-25	3 Emu			12:00-17:00	
Sat	22-Mar-25	5 Harry			12:00-17:00	
Sun	23-Mar-25	6 Echo			12:00-17:00	
Sat	29-Mar-25	1 Halcyon			12:00-17:00	
Sun	30-Mar-25	2 Commodore			12:00-17:00	
Sat	05-Apr-25	3 Emu				12:00-17:00
Sun	06-Apr-25	4 Athol				12:00-17:00
Sat	12-Apr-25	5 Harry	School Holidays Start			12:00-17:00
Sun	13-Apr-25	6 Echo	School Holidays			12:00-17:00
Fri	18-Apr-25	1 Halcyon	Good Friday			12:00-17:00
Sat	19-Apr-25	2 Commodore	Easter Saturday			12:00-17:00
Sun	20-Apr-25	3 Emu	Easter Sunday			12:00-17:00
Mon	21-Apr-25	4 Athol	Easter Monday			12:00-17:00
Patrol numbers:		Full: 5 (4x Bronze holders & 1 other award holder) other award holder can be SRC, BM, ART or FA		Standby: 2x Bronze holders, 1 must have ART alternatively 2x Bronze holders and 1x ART		

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South  
Australia

# LIFESAVING SERVICE AGREEMENT

PORT ELLIOT SURF LIFE SAVING CLUB

2024/2025 SEASON

# LIFESAVING SERVICE AGREEMENT

## PORT ELLIOT SLSC



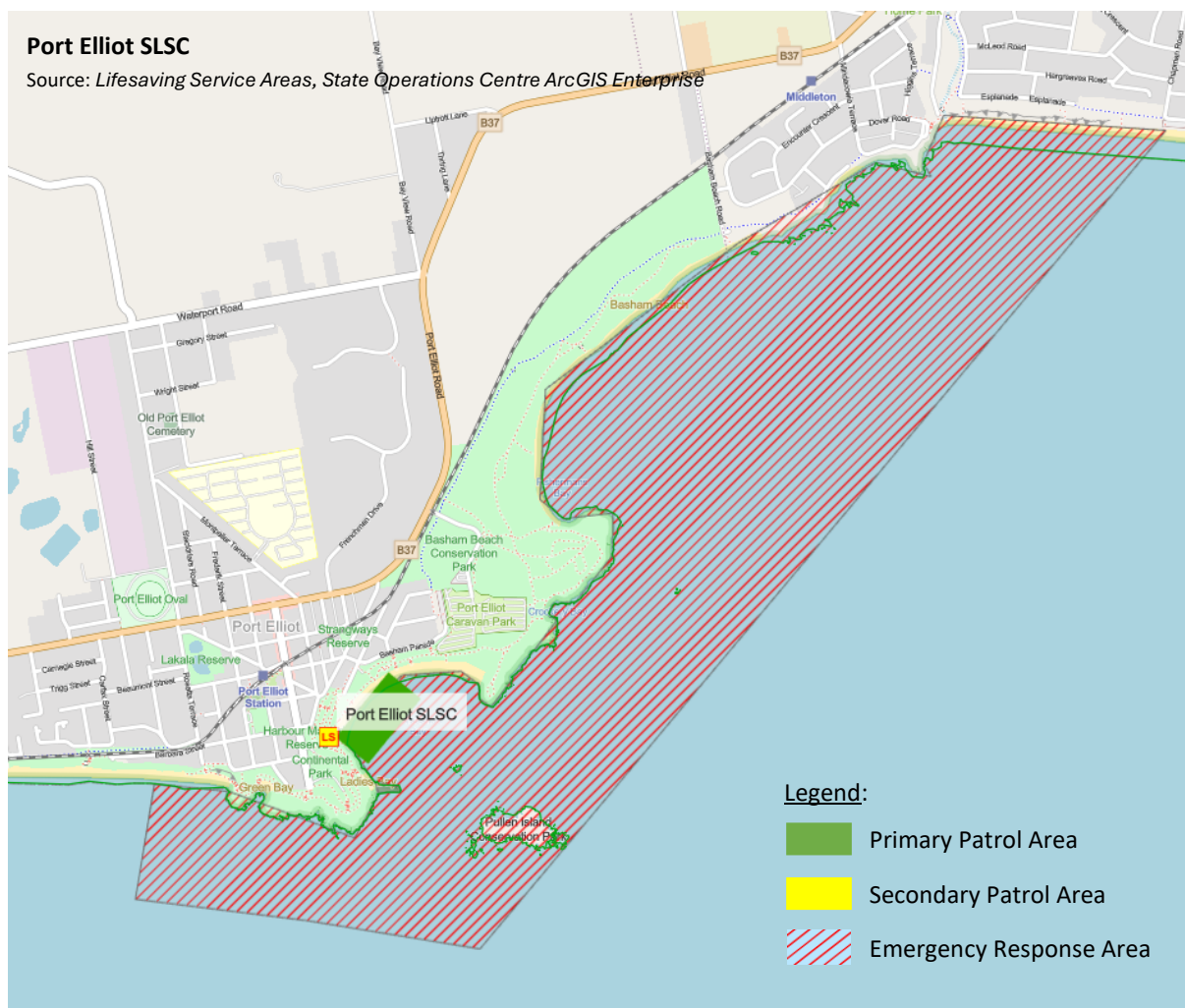
### Overview

The purpose of this [Lifesaving Service Agreement \(LSA\)](#) is to set-out the levels of service pertaining to Port Elliot Surf Lifesaving Club for the 2024-2025 patrol season. This Agreement should be read in conjunction with Surf Life Saving South Australia (SLSSA) [Standard Operating Procedures \(SOP\)](#).

SLSSA and Port Elliot SLSC have agreed to the following set of requirements in the pursuit of ensuring continuity of lifesaving services to ensure the safety of South Australian beach visitors. During the term of this agreement, any changes to this document must be endorsed by the SLSSA Head of Lifesaving & Emergency Operations or Chair of the Lifesaving Advisory Committee.

### Section 1 - Patrol Area and Service Levels

#### Patrol Area:





## Duration of Season:

Season	Patrols Commence	Patrols Conclude
2024-2025	Saturday 12 <sup>th</sup> October 2024	Monday 21 <sup>st</sup> April 2025
2025-2026 (Planning Dates)	Saturday 11 <sup>th</sup> October 2025	Monday 6 <sup>th</sup> April 2026

Table 1 – Season Dates

## Service Hours:

Patrols will operate on Saturdays, Sundays and public holidays as a minimum, and will provide the following patrol coverage:

	October	November	December	January	February	March	April
1100 hrs – 1200 hrs				STAND-BY			
1200 hrs – 1700 hrs	STAND-BY	STAND-BY	FULL PATROL <sup>2</sup>	FULL PATROL	FULL PATROL	FULL PATROL	STAND-BY
1800 hrs - 1700 hrs			STAND-BY	STAND-BY			

Table 2 – Service Hours and Patrol Status by Month

**Note:** Christmas Day minimum requirement is Stand-By Patrol from 1400 – 1700 hrs.

Public holidays include:

- Wednesday, 25<sup>th</sup> December 2024 - Christmas (Patrol Hours – 1400 – 17-00),
- Thursday, 26<sup>th</sup> December 2024 – Boxing Day,
- Wednesday, 1<sup>st</sup> January 2025 – New Year's Day,
- Monday, 27<sup>th</sup> January 2025 – Australia Day public holiday,
- Monday, 10<sup>th</sup> March 2025 – Adelaide Cup Day,
- Friday, 18<sup>th</sup> April 2025 – Good Friday, and
- Monday, 21<sup>st</sup> April 2025 – Easter Monday.

Clubs are encouraged to provide additional patrol services, beyond their minimum LSA requirements, in circumstances such as community events and increased beach attendance or hot weather (Days forecast to be >34°C).

Patrol Status	Minimum Awards Holder	Minimum number of Patrolling Members
Full Patrol	4 x Bronze Medallion & 1 x Other Award Holder <sup>3</sup>	5
Stand-By	2 x Bronze Medallion (including 1 x ART) or 2 x Bronze Medallion & 1 ART	2
Roving	1 x Bronze Medallion & 1 x Other Award Holder	2
Outpost	2 x Bronze Medallion (including 1 x ART) or 2 x Bronze Medallion & 1 ART	2

Table 3 – Minimum Patrol Composition

<sup>1</sup> Stand-By refers to the **Patrol Status** (as shown in Ops App) and *not* the 'patrolling method'.

<sup>2</sup> Full Patrol refers to the **Patrol Status** (as shown in Ops App) and *not* the 'patrolling method'.

<sup>3</sup> Other Award Holders includes Bronze Medallion, Surf Rescue Certificate, First Aid & ART.



### Adverse Weather Conditions:

Actions to be taken during poor weather conditions are detailed in [SLSSA SOP 3.3 – Surf Club Patrol Requirements](#), *Adverse Weather Conditions* (see QR Code link below).

### Patrol Equipment:

Patrol equipment requirements – for between the flags patrolling, stand-by, mobile, roving and outpost patrols - are detailed in SLSSA [SOP 3.3 – Surf Club Patrol Requirements](#) (see QR Code link below).

### Patrol Operations:

Club Patrol Operations for General Patrols are detailed in the section starting from [SLSSA SOP 8.1 – Beach Management Methods and Roles](#) (see QR Code link below).

### Incident Response:

Actions required to respond to incidents are detailed in the section starting from [SLSSA SOP 9.1 – Emergency Patrol Area Closure and Evacuation](#) onwards (see QR Code link below).

### Key SLSSA Contact Details:

Emergency (Immediate threat to life or safety)	000	
Surf Emergency Response System (24/7)	13 78 73	(13 SURF)
SurfCom ( <i>during Patrol Hours</i> )	<i>Channel 3</i>	<i>(Digital Mobile Radio)</i>
State Operations Centre (non-emergency)	08 8354 6924	
Incident Photos (SMS)	0447 059 895	
SLSSA – Lifesaving Department ( <i>Business Hours</i> )	08 8354 6900	

### Handy QR Code links:



SLSSA SOPs



SOP 3.3  
Surf Club Patrol  
Requirements



SOP 8.1 – 8.10  
Patrol Operations  
(General)



SOP 9.1 – 9.12  
Incident  
Response



# Section 2 - Declaration

## Club Endorsement:

By signing this Agreement, Port Elliot Surf Life Saving Club (SLSC) agrees to comply with all aspects of this Lifesaving Service Agreement in accordance with Section 6 of the 'By-Laws' (February 2024) and SLSSA Standard Operating Procedures. This includes, but is not limited to, the following obligations:

- Providing patrol coverage for their agreed [Patrol Area](#) for the duration of the Season as detailed in [Table 1](#) (p2).
- Providing Lifesaving Patrols on Saturday’s, Sunday’s and Public Holidays throughout the SLSSA patrol season as detailed in [Table 2](#) and [Table 3](#).
- Ensuring that all patrolling members are proficient in their relevant patrolling awards, financial obligations and relevant clearances.
- Completing annual gear inspection, including updating Surfguard, prior to the start of the Patrol Season.
- Ensuring that all lifesaving equipment is in serviceable condition and 'rescue ready' at all times.
- Ensuring that all patrolling members perform their duties in accordance with all relevant SLSA and SLSSA policies and procedures.
- Accurately recording and updating patrol statistics using the SLS Operations App for all lifesaving patrols performed throughout the Season.
- Maintaining accurate records of Club members' information, including appointments, within Surfguard.
- Ensuring that all members understand their obligations under this Agreement and [SLSSA Standard Operating Procedures \(SOPs\)](#).

SLSSA Official Representatives may inspect service areas at any time to determine if the Club is complying with its obligations under the Lifesaving Service Agreement.

If the conditions of this Agreement cannot be met, the Club is responsible for liaising with other clubs to obtain the support of their members or equipment to avoid any breach of this Agreement.

Any surf club may be directed to allocate resources to neighbouring surf clubs, at the direction of the Head of Lifesaving & Emergency Operations or Duty Officer (via SurfCom), to assist with maintaining operational capability during incidents.

.....  
(Signature – Port Elliot SLSC President)

Date: .....

.....  
(Signature – Port Elliot SLSC Club Captain)

Date: .....

## State Endorsement:

.....  
(Chair, Lifesaving Advisory Committee)

Date: .....

.....  
(Head of Lifesaving & Emergency Operations)

Date: .....

